Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, February 1, 2022

These minutes are not official until approved by the Dover Select board

Join Zoom Meeting
https://us02web.zoom.us/j/86800444071?pwd=RlU2WDQ0cDM3d3AwSGREeFNON2tnQT09
Meeting ID: 868 0044 4071
Password: 052648

Dial in: 929 205 6099
Meeting ID: 868 0044 4071
Password: 052648

Select Board in person: Victoria Capitani, Sarah Shippee, Scott Salway, Dan Baliotti
Select Board via Zoom: Joe Mahon
Also, present in person: Office Manager, Jeannette Eckert

Public present in person: Tabi Freedman, Jim McDevitt, Randy Johnson, Mike Eldred
Public present via Zoom: Michelle Pinkham, Eric Durocher

Regular Meeting Call to Order at 6:30pm

I. Public Comments:

Vicki offered an update on the grant application for Snow Lake Dam. New information came to light after the last meeting. According to the deed, the Town of Dover has a right of way over South Access Rd, not ownership of the dam or the culvert that runs under the road. Mt Snow owns the dam and the culverts underneath. If the dam washes out, Mt Snow is to rebuild the road. The application was revised, has been submitted and received by the State.

II. New Business:

A. CAI Maintenance Contract Renewal (~~$2400~~ $1850)
- Annual contract--$1850.00

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to have the Board sign and renew the maintenance contract with CAI for $1850.00

III. Economic Development: Eric Durocher

A. Quarter 2 Update
- Revenue: $89,412.68 for Aug to Nov 2021
  - Up over 2019 (13% increase) and 2020 (43% increase)
- Dover Launch
  - Wrapped up in December and awarded grand prize to a local couple (The Dover Lounge)
    - Golf simulation as well as other sports
    - Will be open during the day and at night
    - Currently in process of finalizing their space
- DASP
  - Currently at 32% of the budget
  - More interest lately, positive interaction
- DO IT
  - 9 out of 13 projects approved have been completed to date for a total of $34,753.07
- Eat, Sleep, Shop local
  - Dover businesses participated once again & hoping we had a good response
  - Coupon redemption totals have not yet been released
  - Will revisit and see if we continue partnering with Wilmington Works or if there should be a program specific to Dover

- Bi Town Marketing
  - Hired Tim Dolan as Bi Town Marketing Director
  - Very happy with that selection; a lot of responsibility coming off Eric and Shannon's plate
  - Budget discussions beginning
- Website
  - Launched back on October 1st
  - Very positive feedback from users: ease of use and accessibility have gone up; very beneficial to the Town and all the departments
- Trails
  - Completed the ERSA grant application
  - Still awaiting word on awards
- Act 250 permit feedback
  - Granted jurisdictional opinion on the Handle Rd parking lot for the Ridge Project
  - Jurisdictional opinion on the Town Forest as well to expand parking area
  - Still awaiting word on Horace Hill
  - Trails and Rec meeting on Tuesday the 8th

IV. Board of Liquor Control:

On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously agreed to recess as Dover Select Board and convene as local Liquor Control Board

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to approve the following:

A. 1st & 3rd Class Licenses and Outside Consumption Permit
   a. Snow Republic, LLC

- No major parking issues were reported by the Dover PD
- MLK weekend, there were cars backed up on Route 100 trying to find parking spots at that location

On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously agreed to adjourn as local Liquor Control Board and reconvene as Dover Select Board

V. Consent Agenda:

A. Approve the Minutes of January 18, 2022
   On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously approved the minutes of January 18, 2022

B. Approve the Warrants of January 22, 2022 for $259,037.32
   On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of January 22, 2022

   Vicki noted that there were some late payment fees showing up on invoices. A check run was mailed out 12/29/21 and was apparently lost in transit; eventually showing up nearly a month later; in the meantime, checks were reissued and mailed 1/13/22; bank stopped payment on the first set of 39 checks, thankfully we are not charged for it.

Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, February 1, 2022

VI. FYI:

A. Trails and Rec Committee meets Feb 8 at 6:30pm
B. Planning Commission meets Feb 14 at 6:30pm
C. RFP Submissions for Town Wide Reappraisal extended to February 25, 2022
D. BCA/BOA Meeting on Thursday, Feb 10, 2022 at 6pm
E. Thank You Note from West Dover Congregational Church was read into the record expressing thanks to Travis Briggs and David Smith for their successful efforts in repairing an exit pipe which broke and was causing a water leak and icy conditions on the Church walkway

VII. Liaison Reports:

Randy Johnson had previously requested an increase in the PD salaries but has accepted the Board's generous offer
Budget is not finalized yet but the Board thanks Randy for the gesture
Next Dispatching meeting is Feb 15 at 9am—Sarah attended last one as liaison

VIII. Executive Session as needed: none

IX. Adjournment at 6:47pm by Chair Capitani

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com