

**Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, March 19, 2024**

These minutes are not official until approved by the Dover Select board

Join Zoom Meeting

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Dial in: 929 205 6099

Password: 052648

Select Board present: Victoria Capitani, Joe Mahon, Dan Baliotti, Scott Salway

Select Board via zoom: Sarah Shippee

Also present in person: Jeannette Eckert, Eric Durocher, Jim McDevitt, Mike Arbogast, Mike Eldred, Jodi Keeler

Public present via zoom: John Klesch, Michelle Pinkham, Dana Sorice, Linda Sherman, Sue Rand

Regular Meeting Called to Order at 6:30pm by Chair Capitani

I. Public Comments:

Dan Baliotti: two FYI's

Fidium Fiber optic at the store went in and out and then out completely, because of forced VOIP no one could call and no online orders could come in or be processed, Fidium came Monday and fixed it; living in East Dover will probably not get Fidium because during Irene a live phone was good; will be interesting if there is fiber for all but no communication

Also, Cassella dropped off a dumpster with metal tops without being asked, have not been charged for it yet, is there a new ordinance all of a sudden requiring metal tops?

II. Development Review Board:

A. Consider Reappointments for Stephen Palermo, Jon Prial, & Sarah Shippee (Members-3 yr. terms) and Jack Conway (Alternate-1 year term)

- DRB Chair Sarah Shippee composed a letter to the Board requesting the above appointments which was read into the record
- One alternate position remains open
- Dan is the liaison to DRB – waiting for an invitation to attend – not necessary, always welcome to sit in on any warned meeting

On a motion by Dan Baliotti, seconded by Joe Mahon, the Board voted 3-0-1 to approve the appointments as stated (Shippee abstained)

III. Economic Development: Eric Durocher

A. Route 100 4th of July Closure for 5K

- Farm Rd Estate is looking for approval from the Town to close a portion of Route 100 to hold the 5K race on Sat July 6
- Farm Rd Estate is putting this event on
- Path will run down from Farm Rd Estate following the Valley Trail up to Dots parking lot and then up to the Firehouse and back to Farm Rd on both sides of the road
- Policing costs are on Farm Rd – Mike Arbogast has been waiting for the plans to review
 - PD understood that they would be using only the shoulder of the south bound lane
 - There will be a lot of traffic that weekend – unsure how much manpower will be needed to enforce – plan to have all 7 officers present, 2 on duty
 - Unsure if the FD has been approached
 - Permission from the State is needed
- Rotary Club took part in the planning; this route was chosen because it took full advantage of the Valley Trail

**Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, March 19, 2024**

- Plan provided for the State permit – all insurances are lined up
- Fire Dept and Police Dept will be providing detail
- Fundraiser for Rotary Club – unsure how much funding Farm Rd is providing; there will also be a concert that same day
- Part of the event funding budget which was approved – specific amount to cover all these items – anything additional made is being donated to the Rotary
- Table it to the next meeting to gather more information & form any questions

B. Update on Bathrooms for Concerts

- Spoke with the new regional manager at 7-11 to discuss use of bathrooms
- Good possibility that bathrooms will be available to the public during concerts
- Continue to look into porta potty at the Park?
- Paid for the porta potties at the Pickle Ball courts
- Keeping it clean and maintained at the Park between pick-ups could be an issue as well as aesthetics
- Concerts run mid-June to end of August
- Pursue agreement with 7-11 and see how that works out before looking at more porta potties
- Believe the 7-11 option is the best – Best Septic offered to supply porta potties several years ago and that was voted down – perhaps that is another option to pursue again
- Financial aspect is not the issue but more of the logistics and beautification

C. Business Plan Competition 2024

- Would like to run this program once again
- Have written confirmation from previous winner - knows the money is off the table
- Similar format and platform as last time
- Hold a public meeting and brainstorming session again – hopefully prior to Fall
- Want to get the board's blessing to move forward before doing any more on it
- \$20,000 was not used from last year – consider doubling the amount this time
- The business that won unfortunately could not open given the space requirements
- Will be more realistic on limitations this time around
- Consensus of the Board is to move forward

IV. Local Liquor Control:

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to recess as Select board and convene as local Liquor Control

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the following subject to receipt of appropriate payment:

- A. Hermitage Inn Vermont, LLC (1st, 2nd, outside consumption)
- B. Two Dogs, LLC (1st, 3rd, outside)
- C. Sawmill The, LLC (1st, 3rd, outside)
- D. APT, Inc. (2nd) Tony's Pizza
- E. Mount Snow
 - Harriman's (1st, 2nd, 3rd)
 - Fairways (1st, 3rd)
 - Carinthia (1st, 3rd)
 - Bull Wheel (1st, 3rd)

**Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, March 19, 2024**

- Cuzzins (1st, 3rd, outside)
- Snow Barn (1st, 3rd)
- Sundance (1st)

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to adjourn as local Liquor Control and reconvene as Select board

V. Consent Agenda:

A. Approve the Minutes of March 6, 2024

On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously approved the minutes of March 6, 2024

B. Approve the Warrants of March 16, 2024 for \$207,858.23

On a motion by Sarah Shippee, seconded by Scott Salway, the Board voted 3-0-2 to approve the warrants of March 16, 2024 (Salway & Shippee abstained)

- North Branch payment?—lump sum came in to the Town, believed it all belonged to the PD for written violations but some belonged to North Branch, simply reimbursing them
- SLR invoice? – part of Snow Lake Dam project grant – Town is reimbursed by the State

VI. FYI:

- A. Hoffer Consulting's Constant Discharge Plan Approved by the State – Jeannette will keep the Board updated on the next steps
- B. Maple Festival Craft Fair March 23 at Memorial Hall 10-4 – lots of local artists and crafters, quilt raffle and bake sale – come support our community!
- C. Public Meeting on Town Plan Draft, March 25 at 6:30pm Dover Town Hall

VII. Liaison Reports: none

VIII. Executive Sessions for Personnel (~~Fire Dept. Promotions~~) **deferred to a future meeting**
Executive Session for Legal Matters (Discuss Pending Litigation with Legal Counsel)

On a motion by Scott Salway, seconded by Sarah Shippee, the Board unanimously moved to find that premature general public knowledge of privileged attorney-client communications and discussion of pending litigation would clearly place the Town at a substantial disadvantage, including by revealing confidential and privileged information and waiving attorney-client privilege

On a motion by Scott Salway, seconded by Sarah Shippee, the Board unanimously moved to enter into executive session for attorney-client communications and discussion of pending litigation and to invite legal counsel to join at 6:56pm

Present: All five Board members, Attorney John Klesch, Jodi Keeler, Sue Rand, Jeannette Eckert
The Board moved out of executive session for legal matters by unanimous consent at 8:00pm

IX. Adjournment at 8:00pm by Chair Capitani

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School, Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com