

**Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, October 5, 2021**

These minutes are not official until approved by the Dover Select Board

Join Zoom Meeting

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Password: 052648

Dial in: 929 205 6099

Meeting ID: 868 0044 4071

Password: 052648

Select Board in person: Victoria Capitani, Sarah Shippee, Dan Baliotti, Scott Salway

Select Board absent: Joe Mahon

Also, present in person: Office Manager, Jeannette Eckert

Public present in person: Tabi Freedman, Jim McDevitt, Randy Johnson, Eric Durocher, Tyler Lederer, Sarah Bourne, Richard Werner

Public present via Zoom: Edie Mas, Travis Briggs, Michelle Pinkham, Linda Sherman, Maria Rea

Regular Meeting Called to Order at 6:30pm by Chair Capitani

I. Public Comments:

Jeannette requested the Board's signature for the hydro-seeder grant letter of intent that was approved at the last meeting; signature needed by Oct 8, 2021—did not receive the document until after the agenda was posted

Travis informed all that there is a shortage of yellow line paint for the roads—no fresh yellow lines on our class 2 roads will be happening this year

II. Highway: Travis Briggs

A. Paving Update

- Called All States after the last meeting and they showed up on Saturday, all paving has been covered except for finishing off Ahmeek Rd
- Newly paved are Ahmeek, Capt. Copeland, Ellis Brook up to Ledge Rd
 - Capt. Copeland is 3200 ft to the corner below Harris Rd
- Will complete Ahmeek and the garage lot paving, the rest will wait until Spring 2022

B. Handle Road Update

- Reached out to Mt Snow on the water issue
- Mt Snow will be taking care of it and cover the cost and pave it before winter

Sarah Bourne, representing Mt Snow: Hired Evans to do some work on it; chasing that leak for many years, it is not the pipe that is leaking, it has been tested; appears there is some kind of spring there that may have been changed when the pipe was put in; Mt Snow is hoping to put it right

C. Sign letter of intent for hydro seeder grant (approved at Sept 21st meeting)

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to sign the letter of intent for the hydro-seeder grant

III. Assessor: Linda Sherman

A. Request to Schedule a Special Meeting on Reappraisal

- At this point, looking at 2025 for completion
- Preferably schedule discussion for an early start to a regular meeting or during a regular meeting

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- Looking at possibly 30 minutes for discussion
- Will review what we are looking for at cost
- Also review an RFP proposal
- CLA and COD will not be that good this year
- Would rather go ahead with the reappraisal and not have the State mandate it
- Over ten years out from the last reappraisal (2010)

Board Comments:

- Provide a draft RFP to the Board that can be reviewed prior to discussion
- Will schedule for next meeting on October 19 during regular session hours

IV. Unfinished Business:

A. Approve Library Sign Permit (Waive Fee)

- Signage permit was applied for by Scott Salway, representing the Town
- Approved by Zoning Administrator Tabi Freedman
- Request to waive the fee

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to waive the Town of Dover Library Sign Permit

B. Approve Library Sign Proposal (\$745.00)

- Quote from Dennis & Beverly Tier Signs
- Adding 2-sided Dover Common and Kids in the Country in addition to Dover Free Library
- Includes everything but the new upright posts

On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously agreed to expend \$745.00 for a new Library sign minus the upright posts

V. New Business:

A. Consider 2022 Health Insurance Rates

- Jeannette prepared a spreadsheet with the new rates
- BC/BS rates have gone down
 - Our current plan (Standard Silver Reflective) is down by 7.23%
- Comparison to MVP plans—MVP 2022 rate changes range from -1.07% to 2.77%
- Open enrollment begins November 1 and has been extended to January 31, 2022
- Motion to approve is fairly complex; Jeannette will prepare it for the next meeting, October 19, taking into consideration maintaining the employee contributions

B. Consider Letter to WDFD from North Branch Fire District

- Letter was read into the record by Chair Capitani
 - Requesting that a new meter be installed at the WDFD
 - Cost for the meter and installation at the expense of the WDFD
 - North Branch's legal team advised that the practice of past exemptions for payment of sewer charges for certain organizations are not to continue

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- Letters were also rec'd by the Dover Historical Society and the West Dover Congregational Church (Sarah Bourne provided a copy of the warning sent to the Church)
- However, the Town Office, School and Police Dept. did not receive any notification, but they do appear on the warning

Comments:

- North Branch seems to be coming after a lot of things from the Town
 - ARPA funding for one—25%
 - Town Clerk recording fees are not being charged for North Branch items
 - Highway Dept provides some services as well at no cost
 - Solar Panels at the School—tax credits
 - Biggest sharer of the school solar panel is North Branch
- Should review their attorney's opinion
 - Giving something away legally—what is the wording to be understood
 - Obtain a copy of the legal opinion—Jeannette will contact Helen at North Branch, and run it by our attorney as well
- Perhaps have the Chairs contact each other to discuss, to relay that the Town has concerns
- Travis will check into services/costs incurred by the Highway Dept. for NB
- Letters only to those who had old meters in use to update to new meters??
- A vote will take place on Oct 14 for North Branch Fire District members
 - Encourage anyone who has an opinion on this to attend the meeting

VI. Economic Development: Eric Durocher

FYI: Arpa funding has been extended to April 2022—Eric will attend webinar

A. Review and Sign Landowner Agreements for SoVTA

- Seeking approval for SoVTA's use of backcountry ski zones and winter trails for Horace Hill and Dover Town Forest
- Eric presented the agreements to Attorney David Rugh of Stitzel Page and Fletcher
 - He was concerned about the vagueness of the agreements
- Contacted SoVTA about attending this meeting to clarify but rec'd no response
- Attorney believes each project should be presented as they are happening
- Release the Town's right by signing these
- November event coming up that would require insurance
- Board will postpone signing any agreements as of yet

B. Town Website Update

- New website is up and running; working out a few bugs
- ADA compliant which allows for access; mobile friendly
 - Any buttons need to have corresponding text, certain color combinations
 - There was a rash of suits against websites that are not compliant
 - Images require alternate text; seasonal pictures will change out
 - Available in multiple languages

C. Dover Launch Update

- 12 promising applicants
- Narrowed down to 5 semifinalists offering no similar services
- Final plans due by Oct 22 which will then be narrowed down to 3

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- November 18--Public event with presentation to judges

- D. Dover Valley Trail A- Cost Proposal Lamoureux & Dickinson (\$26,302)
- Cost proposal to complete the engineering design of segment A-
 - Waite Design & Engineering will be handling all the engineering
 - Next step is to allow L&D to go forward
 - Few pending easements to obtain
 - Without those we just don't feel comfortable approving the expense
 - Bogle Rd home is currently on the market
 - Will get those easements before moving forward
- E. Quarterly Update
- \$62,761.34 in 1% funds received on August 13 for the period May 15 to Aug 10
 - 42% increase from last year, 20% decrease from 2019
 - Last payment made on barrel program; contract in place through 2024
 - Dover Launch—moving ahead as previously discussed
 - DASP reimbursements are at 20% of budget
 - DO-IT projects are coming along

VII. Consent Agenda:

- A. Approve the Minutes of September 21, 2021
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the minutes of Sept 21, 2021
- B. Approve the Warrants of October 2, 2021, for \$122,951.11
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of Oct 2, 2021

VIII. FYI:

- A. Craft Fair on Sunday at 10am at Tadi's Food Truck and Seth Yacavone will be in Concert in the Park at 2pm—to benefit EDFD
- B. Trails & Rec Committee Meeting, Oct 12th
- C. MOOver Service Comes to Butterfield Common, Oct 18th
- D. Planning Commission Meeting, Oct 25th
- E. Deerfield Valley Stump Jumpers Landowner's Appreciation Dinner:
Oct 30 at the Roadhouse, 5pm. RSVP by Oct 24th
- F. Weighting study hearing opportunity for speakers on Oct 29, 11:30 to 1:30—in person, via zoom or submit in writing

IX. Liaison Reports: none

X. Executive Session as needed: none

XI. Adjournment at 7:33pm by Chair Capitani

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com