

**Dover Select Board  
Meeting Minutes  
Dover Town Office  
Tuesday, May 16, 2023**

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*These minutes are not official until approved by the Dover Select Board*

Select Board in person: Victoria Capitani, Sarah Shippee, Dan Baliotti, Joe Mahon, Scott Salway (6:38)  
Public present in person: Shannon Wheeler, Tabi Freedman, Randy Johnson, Jim McDevitt, Mike Arbogast, Andy McLean, Travis Briggs, Brian Suhadolc  
Public present via zoom: Eric Durocher, Hadley Andrew

**Regular Meeting Called to Order at 6:30pm by Chair Capitani**

**I. Public Comments: ^**

- A. Randy: next Selectboard meeting will have agenda item to discuss whether to charge Chamber for services during Blueberry Parade.
- B. Changes to agenda: Ridge Trail Parking Lot discussion deferred to next meeting. In its place, adding situation with Daycare/Playground entry shed. (Andy McLean left meeting at this time confirming no Ridge discussion).

**II. Police: Randy Johnson**

- A. Approve Special Traffic Regulation for Blueberry Parade on July 29
  - Signed every year there's a Blueberry Parade, allows DPD to do what is needed to close Route 100 for Parade; sent to State.

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved signing the special traffic regulation request for the Blueberry Parade

**III. Assessor: Linda Sherman**

- A. Request 30 Day extension to File the 2023 Grand List
  - Request from State due to new grand list software glitches. Possible may not need but good to have as insurance.

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved to authorize the Chair to sign the 30-day extension request.

**IV. New Business:**

- A. Consider Dates for Employee Reviews in June
  - Determined Board would meet June 1, department heads on June 8, both at 1pm at Town Hall. Self-evaluations due to Jeannette by 4pm on May 31.
- B. Consider change to 1<sup>st</sup> Meeting in July as it falls on the 4<sup>th</sup>
  - Will cancel July 4<sup>th</sup> meeting and plan to hold only the July 18 meeting. May call special meetings should anything need to be signed.
- C. KITC Playground Entry Shed
  - State has given KITC option to remove siding and paint or re-side shed. Travis and Dave planned to move forward with that but upon looking at the structure it needs much more than siding, framework is bad, unsure what flooring footing is. Travis looking for Selectboard approval to seek out contractor estimates to replace. State has requested something be done by end of May. A resolve would be to wrap in plastic or fence off until other work can be done. Serves important function in winter as keeps air snow out.
  - Will cordon off for now and get proposals for replacement.

**V. Economic Development: Eric Durocher**

- A. Signage Program Application – Country Charm Bakery
  - In former Mountain Styles location. Opening date TBD.

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On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the signage program application for Country Charm Bakery for \$697.50.

**VI. Consent Agenda:**

- Approve the Minutes of May 2, 2023

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the minutes of May 2, 2023.

- Approve the Warrants of May 13, 2023 for \$6,035,600.58 (includes \$5,930,768.21 State Education Fund payment)

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of May 13, 2023.

**VII. FYI:**

- A. Planning Commission meets May 22 at 6:30pm
- B. So. Vt Economy Summit, May 23 at The Hermitage
- C. Open Mic Night, May 31 at 6pm
- D. Joint Public Meeting "Town Plan Kick Off" June 12 at Town Hall, 6:30pm
- E. Trails & Rec Committee meets June 13 at 6:30pm
- F. Scott: Library looking for Trustee candidates

**VIII. Liaison Reports:**

Sarah: to Randy who defers to Mike: re: selling decommissioned cruiser to another dept fell through. Looked at Municibid, due to current lackluster sales will put up for auction/bid out in front of PD like have done in past to try and sell outright.

**IX. Executive Session for Personnel**

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to move into Executive Session for Personnel at 6:58pm

Present: Vicki Capitani, Sarah Shippee, Dan Baliotti, Joe Mahon, Scott Salway

By unanimous consent, the Board agreed to move out of Executive Session at 7:10 pm

Decision: Q&A session with police chief candidate Mike Arbogast on June 4, 2pm, location TBD

**X. Adjournment at 7:11pm**

Respectfully submitted by Shannon Wheeler

Public notices of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School, Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)